

## **LAP PROJECTS AND AIRPORT PROJECTS THAT NEED TO BE ADDED TO ELATION SYSTEM**

Contractors and subcontractors on Federal-aid project must submit certified payrolls electronically using the Elation reporting system, allowing the Federal Government to check for Davis-Bacon and Maine State Labor Wage Rate Compliance. (Projects with no federal funds do not require electronic payrolls.)

Upon awarding a contract, the local agency managing a federally funded project should email the information listed below to MaineDOT's Contracts Section, which will set up a project in the Elation System.

- Work Identification Number (WIN):
- Name and email of the construction resident:
- Name and address of the prime contractor:
- Amount of the contract award:
- Subcontractor Information (Include legal name, Tax ID, phone number, city/town, state), total dollar amount of service, and what service they are providing
- Dates of advertise, bid opening and award:
- Construction Start date:
- Contract completion date stipulated in the contract:
- The county in which the work will take place:
- The Wage Rate General Decision number and any modifications numbers. For federal projects with state funds greater than \$50,000, there will need to be a Federal Wage Decision and a State Wage Decision (example: ME100010-Mod-0). *NEW requirement, as of September 2021.*
- Send an electronic copy of the project bid book

Contact for Elation System: Angela Latno, 207-624-3519 [Angela.Latno@maine.gov](mailto:Angela.Latno@maine.gov)